

# *Presence: The Mystery of the Eucharist*

## *Registering for the Program*



### **Registering via Workstation or Smartphone**

1. On your workstation or smartphone, go to the St. Michael's website (<http://www.smlj.org>)
2. On the main page, on the menu at the top of the page, select "News & Events"
3. Select "Presence: The Mystery of the Eucharist" (brings you to the Program main page)
4. Scroll Down the Page to "How to Register for the Program", then "Via Workstation or Smartphone"
5. Select the hyperlink for the Registration page (<http://www.smlj.org/presence-sign-up-2>)
6. Contact information for a team representative is at the top of the form, in case you need assistance
7. Go down the page entering in all fields requested
8. When finished hit "Submit"
9. Your data will be saved to our registration team, and you will receive a confirmation of what you submitted
10. Once you are assigned to a group, you will receive an email notification of your group information

### **Registering via Manual Form**

1. Download the Manual Registration Form -  
(<http://www.smlj.org/documents/2024/1/PRESENCE-ManualEnrollmentForm.pdf>)
2. Print out and Fill Out the Form
3. It is Recommended to retain a copy for you to refer to going forward  
(use copier or printer, or take a picture with your smartphone)
4. Submit the Completed Form to the Parish Office

### **Do You Need Help with this Process?**

#### **Contact:**

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