

**Archdiocese of Galveston-Houston  
Key Leader, Chaperone and Young Adult Assistant  
Medical Release and Liability Form**

I, \_\_\_\_\_, do hereby release, hold harmless and discharge the Archdiocese of Galveston-Houston, the parish, its staff and volunteers from any and all liability, claim, loss, damage, cost or expense arising from my participation in this event. I waive such claims against such organization or any such person, arising directly or indirectly from or attributable in any legal way, to any action or omission to act of any such organization or person in connection with execution of this event. I authorize treatment by a licensed medical physician or licensed medical team in case of any accident or illness that may so arise, or any hospitalization necessary.

Print Name \_\_\_\_\_ Date: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Parish \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_

Physician's Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

**(The following request is pertinent information if you rendered unconscious)**

Date of Birth (including year): \_\_\_\_\_ Age: \_\_\_\_\_

Date of last Tetanus shot: \_\_\_\_\_

Please list **ALL** medical conditions / allergies / special health information including bouts with depression and anxiety:

\_\_\_\_\_

Please list **ANY** medications (prescription or non-prescription) you would like us to be aware of:

\_\_\_\_\_

Do you have Medical Insurance:  Yes  No

If Yes, Please provide the following information: Insurance Company: \_\_\_\_\_

Policy in the name of: \_\_\_\_\_ Policy Number: \_\_\_\_\_

Name of Emergency Contact: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

**In the event the participant does not have insurance, payment in full for medical care becomes the responsibility of the patient.**

X  
Signature \_\_\_\_\_

**In signing the line above I agree to abide by any/all policies and rules established for this event/activity (see Code of Conduct). Should I not be able to maintain the guidelines and expectations of the adult chaperones/young adult assistants, I understand that there will be consequences for my actions, which could include being asked to leave the event.**

# Archdiocese of Galveston-Houston \* Volunteer's Code of Ethics and Personal Conduct

As a community of faith we are committed to safeguard our children and youth, the most important gifts God has entrusted to us. The following rules and regulations reflect that commitment and are a condition of volunteer ministry.

\_\_\_\_\_  
(Name of Parish, School or Facility)

\_\_\_\_\_  
(City)

## **As a volunteer, I will:**

- Safeguard children and youth entrusted to my care at all times.
- Treat everyone with respect, loyalty, patience, integrity, courtesy, dignity, and consideration.
- Avoid situations where I am alone with a child or youth at church/school activities.
- Use positive reinforcement rather than criticism, competition, or comparison when working with children or youth.
- Refuse to accept expensive gifts from children or youth or their parents without prior written approval from the pastor or administrator.
- Refrain from giving inappropriate, personal gifts to children or youth.
- Report suspected abuse or neglect to *Child Protective Services* (800.252.5400) or local police department. I understand that failure to report suspected child abuse is a violation of Texas law.
- Cooperate fully in any investigation of abuse or neglect of children and/or youth.

## **As a volunteer, I will not:**

- Espouse any view contrary to the teachings of the Catholic Church during my volunteer ministry.
- Smoke or use tobacco products on parish property and/or in the presence of children or youth.
- Use, possess, or be under the influence of alcohol or illegal drugs at any time while volunteering.
- Spank, shake, or slap children, youth or any person.
- Humiliate, ridicule, threaten or degrade children, youth or any person.
- Strike or touch a child, youth or any person in a sexual or other inappropriate manner.
- Engage in any conduct that frightens or humiliates children, youth or any person.
- Commit an illegal or immoral act in the presence of children and/or youth.
- Use profanity in the presence of children and/or youth.
- Sexually harass any person, e.g., requests for sexual favors, sexually explicit statements, etc.

As a volunteer, I promise to strictly follow the rules and guidelines in this Code of Conduct. I understand that as a volunteer working with children and/or youth, I am subject to a thorough background check including criminal history. I agree to notify the Archdiocesan VIRTUS Coordinator within 30 days if I have been charged with, convicted of, granted deferred adjudication or plead nolo contendere to any felony or any misdemeanor involving moral turpitude. I understand that any action inconsistent with this Code of Conduct or failure to take action mandated by this Code of Conduct may result in my removal as a volunteer. Furthermore I attest that I am a practicing Catholic with no impediment to full communion

\_\_\_\_\_  
Volunteer's Printed Name

\_\_\_\_\_  
Name of Ministry/Activity in which I volunteer

\_\_\_\_\_  
Volunteer's Signature

\_\_\_\_\_  
Date

Last review/revision 01/09/03. Copyright @ 2000-2003 by The National Catholic Risk Retention Group, Inc. All rights reserved